



- ‡ V' oo " 8 u U
- u V' o-) U o U ‡
k" -kV o
- u u
- - h h
o
- u \ " - ‡ Oo "
- U @
- U h @ V' oo" !

MODULE 2 OBJECTIVES

Participants will be able to:

- Make an implementation plan with timeline, resources and staff needed;
- Identify the most common pathways for all candidates;
- Develop a communication plan for the community about the New York State Seal of Citizenship, NYSED and the Education Notification Form.




O
 U
 @
)
 k o v 7 V' 00"

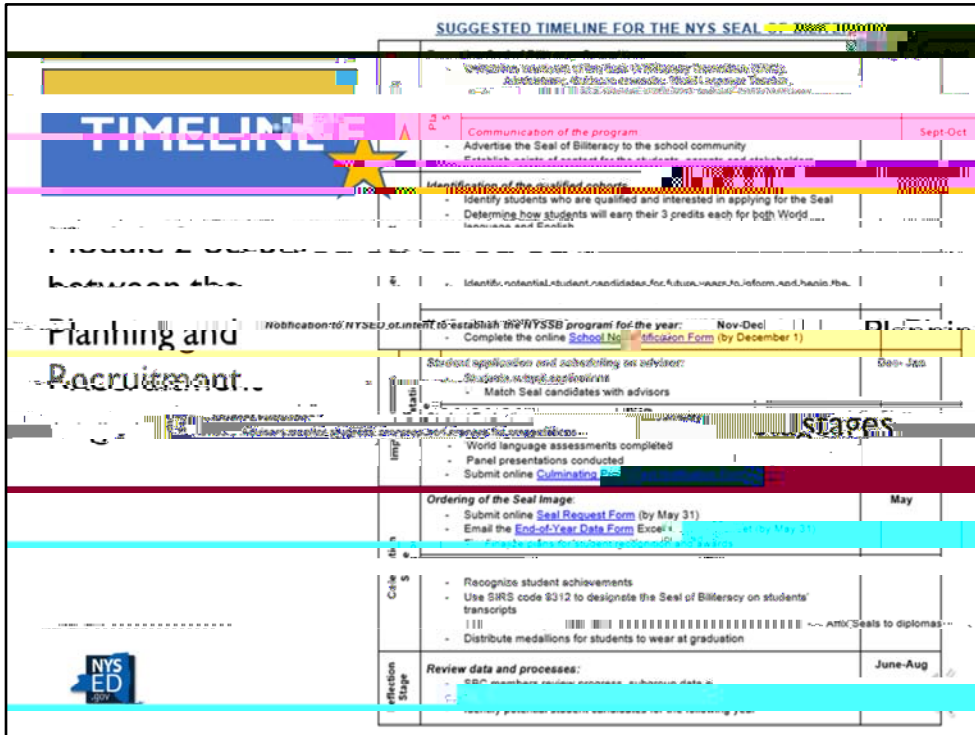
REVIEW MODULE ACTION ITEMS

Did your SBC accomplish the following:

- Inform a direct supervisor (e.g. principal) on Module 1 work?
- Confirm with administration that permission is granted to offer the NYSSB in the current year?
- Investigate the possibility of giving a brief presentation on...
- Identify and recruit members of Seal of Biliteracy Committee (SBC) (Administrator, World Language Teacher, ELA Teacher, ESL Teacher, School Counselor)?
- Request data needed for Notification form – 4 subgroups, student names/ID and home languages?
- Fill out the ²⁰¹⁴⁻¹⁵ Notification form?



- O
- @
- #
- @
- @
- ‡



= O "#

FORMING THE SBC

The SBC should be comprised of, but not limited to, the following personnel:

- English Language Arts (ELA) teacher
- Languages (ESOL) teacher
- School counselor

How did members?

How often will you meet?

How will r share?




- u
 - o
 - #
 - o" #
 - ‡
 - -
 - -
 - o
 - \
 - O
 - -o\O
 - o
 - °
 - -
 - @
 - @
 - =
 - o" #
 - ‡
 - =
 - =
 - u
- h

0 . . .

SBC BEST PRACTICES

- Establishing group norms;
- Developing and distributing the meeting agenda prior to the meeting itself;
- Keeping all meetings to no more than 45 minutes to an hour;
- Assigning a meeting facilitator to produce minutes that can be distributed after the meeting;
- Assigning any other responsibilities that have been identified; and
- Establishing deadlines for any important



IMPLEMENTATION PLAN:

- Add the dates for the required forms


- December 1st – School Notification Form
- April 15th – Culminating Project Form
- May 31st – Seal Request Form and End-of-Year Data Form



- -
- @
- u



A

A



Consider the following milestone tasks:

- A. Identifying eligible students
- B. Promoting the NYSSB with students, staff, and community
- C. Completing and submitting NYSED documents
- D. Coordinating student applications
- E. Recruiting advisors
- F. Monitoring student progress
- G. Implementing a culminating project
- H. Planning and preparing for student presentations
- I. Recruiting panel of reviewers
- J. Organizing celebrations

- \
- u
- @
- h
- #
- #
- k
- U
- @
- h
- k
- \

- y
- # 7
- k ‡
- o ° h @ \
- k
- ‡ o "

SCHOOL NOTIFICATION FORM

The School Notification Form is the form in which the school communicates its intention to offer the NYSSB in the current school year and provides a variety of data on the eligible students.

This form must be submitted by **December 1st** of each year in which the school will offer the NYSSB.

Because a significant amount of data is needed for this online form, a **template** is provided for schools to print out in order to gather the data prior to entering it on the online form.

NYSSB School Notification Form

There are four notification forms for schools wishing to enroll the New York State Seal of Biliteracy which all must be submitted every year. These forms, all of which were revised for the 2019-20 school year, are:

- (1) School Notification Form (deadline: December 1st)
- (2) Culminating Project Notification form (deadline: April 15th)
- (3) Seal Award Form (deadline: May 31st)

This School Notification Form is to be used by New York State (NYS) schools to enroll students in the NYSSB program. For more information, visit www.nysed.gov/nyssb.

For the 2019-20 school year, submissions of this form will only be accepted via this online form. It is recommended that NYSSB Coordinators print out the template of this form from the website below to identify the data that needs to be collected before attempting to fill out the online form. The template form can be downloaded at: www.nysed.gov/nyssb/nyssb-notification-form-template

For more information, visit www.nysed.gov/nyssb or contact the NYSSB Coordinator at nyssb@nysed.gov.

NYSED

- u o V 7 V' oo" V' oo"
- u) V' oo" _____
- " o "#
- u \"- ‡ O 8

SCHOOL NOTIFICATION FORM

Sections A-D:

A. District Name:	<input type="text"/>		
B. School Name:	<input type="text"/>		
C. School BEDS Code:	<input type="text"/>		
D. Primary NYSSB Contact (NYSSB Coordinator):	D1. First: <input type="text"/>	D2. Last: <input type="text"/>	D3. 10-digit Phone: <input type="text"/>
	D4. Email: <input type="text"/>		

What challenges were encountered?



- O
- o
- #
- †
- †

h

IDENTIFYING SUBGROUPS

SECTION E.

E. NYSSB Subgroup	F1 # of F1 c who are seniors and who	F2 # of F2 c who are seniors	home language is English	home language is other than
	scored at least "Expanding" on the most recent NYESLAT exam or who have earned a point towards criteria 2A or 10 through a 2020 examination	who are seniors	and who are seniors that	English and who are seniors
of students that could have taken the NYSSB in the current year.			completed or are	completed a Theoret C World Language course

- Who
- What challenges were encountered?





- i
 - k
 - u
- V' ∞"
- o V 7
- o

o

SCHOOL DATA

Refer to Notification Form Sections F-H.

F. Languages of subgroup E2, and E4 above	F1. Name(s) of language(s) of current or former/ever ELLs and those of students who speak a language other than English (e.g. Heritage Language Speakers)	F2. Name(s) of language(s) taught at the Checkpoint C level in this school										
G. School Demographic data for all students	G1. Total Enrollment (12 th grade only)	G2. # of students classified as E										
H. Racial/Ethnicity students in 12th grade only. [Use whole numbers. The sum of all students in 12th grade enrollment]	<table border="1" style="width: 100%;"> <tr> <th>Native students</th> <th>Islander students</th> <th>Hispanic students</th> <th>Origin students</th> <th>Other students</th> </tr> <tr> <td></td> <td></td> <td></td> <td></td> <td></td> </tr> </table>	Native students	Islander students	Hispanic students	Origin students	Other students						
Native students	Islander students	Hispanic students	Origin students	Other students								

- V 7 = u
- @ 7 -∞ -∞
- ∞ u
- # # u
- @
- # h
- @ 8 =
- u \"- † 0
- V'∞"
- o "
-

IDENTIFICATION

Use the following information to indicate potential pathways for NYSSED candidates. **ELL = Current ELLs** **FELL = Former/ever ELLs**
HL = Heritage Learners **WL = World Language Students**

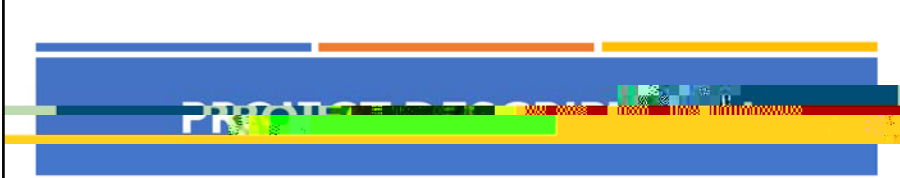
3. Using the checklist below, please check the potential ways in which your students will most likely earn the required 6 points towards the Seal of Biliteracy. (This is an anticipated score for students who are currently in the process of earning the Seal.)

11	English	12	World Language
	Score 80 or better on the NYS Comprehensive English Regents Exam or English Language Learners (ELL) score 75 or above on two Regents exams other than English, without translation (1 point)		Complete a Checkpoint C World Language assessment with a grade equivalent to the minimum passing score on the assessment scoring system set by the district and approved by the Commissioner, for both the Writing and Reading examinations associated with Checkpoint C (1 point)
ELL	Score 80 or better on the NYS Comprehensive English Regents Exam or English Language Learners (ELL) score 75 or above on two Regents exams other than English, without translation (1 point)	ELL	Provide transcripts from a school in a country outside of the U.S. showing at least three years of instruction in the student's home/native language (1 point)
ELL	Complete an 11th and 12th grade ELA exam with an average or an or higher or a comparable score using the scoring system set by the district and approved by the Commissioner (1 point)	ELL	For students enrolled in a bilingual education program, complete an required Home Language Arts (HLA) coursework AND the district must receive the approval of the Commissioner (1 point)
ELL	Score 3 or higher on an Advanced Placement (AP) English Language or English Literature examination or Score 80 or higher on the Test of English as a Foreign Language (TOEFL) - (1 point)	ELL	Score at a proficient level on an accredited Checkpoint C World Language assessment (1 point)
ELL	Score 80 or better on the NYS Comprehensive English Regents Exam or English Language Learners (ELL) score 75 or above on two Regents exams other than English, without translation (1 point)	ELL	12. Please specify the approach (Checkpoint C World Language)





- h o o h u U
- \ £ V' o'

• K v š Z] š \ • Q μ % o U à 0 ð ' }

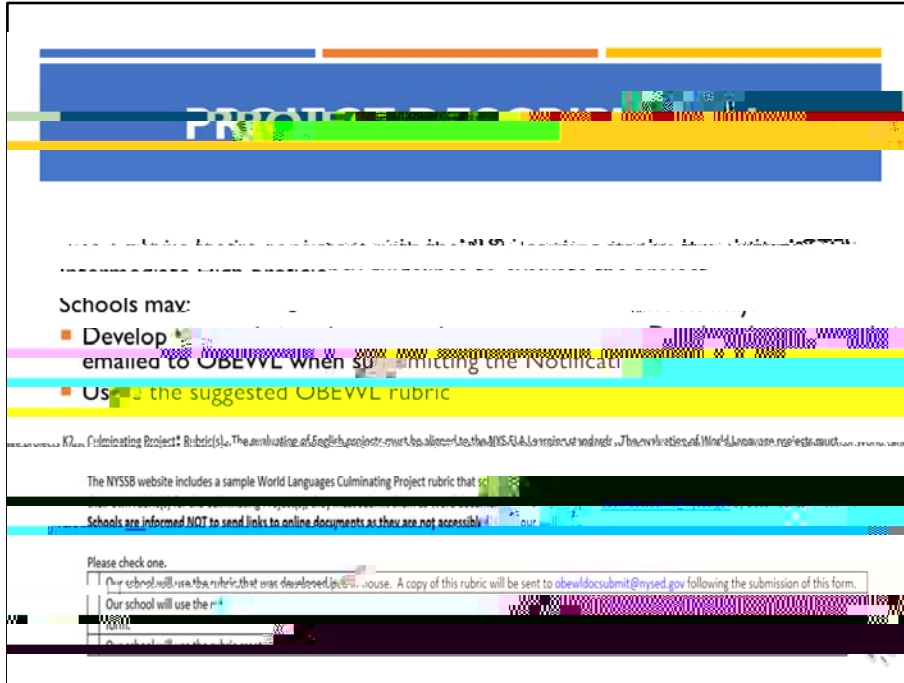


Writing for Learning Descriptions for Section V

Research a topic of interest and synthesize information. Students then develop a culminating project which can take several forms, such as a video or slide presentation. Students then present their project to a panel of reviewers and receive feedback on their project.

- U h #
- u o -o -vo
- u @ = u
- † o " # h
- @ M o V
- u h



@ o V' o #u70@ =

o) v \"- ‡ O

• o " V' oo" 8 \"- ‡ O u u V' o



Section L: Acknowledgement

L. Acknowledgement - We recognize that committing to this process requires that we:

1. agree to the criteria set by NYSED for students to earn the NYSSB and

By signing your name below, you are signing into NYSED electronically, attesting to the accuracy of the data submitted, and confirming that you have read and understand the terms and conditions of the NYSSB.

MS. First Name:	MS. Last Name:	MS. Title:
MS. Email:	MS. Date:	

- u) " h o V 7
- " o V # 7
-)
- 7
- O
- u
- -
- u)
- ")
- o #
- \

INFORMING & MOBILIZING STATE

How will staff build the State of Literacy?

Education in recognition of the New York State Department of Education's goal of ensuring that all students are literate in multiple languages.

- Do a 5-minute presentation at a faculty meeting
- Create a handout to put in faculty mailboxes.
- Include information on the NYSED Literacy in your faculty newsletter.



The purpose of the NYSED Literacy is to recognize high school graduates who have attained a high level of proficiency in listening, speaking, reading, and writing in one or more languages, in addition to English.

Key components of the Literacy initiative include:

- To encourage students to study languages
- To recognize the value of language diversity
- To provide exposure with a variety of learning styles with language and skills
- To recognize and honor students who demonstrate high proficiency in multiple languages
- To provide students with 21st century skills

Join us in our ongoing efforts with the New York State Dept. of Education:

Bakers City USD	Amity USD
Blackburn USD	Rockwood USD (Clark County International HS)
Charlottesville USD	Rockwood USD (East High/HS)
East Tennessee USD (Sevier HS)	Rockwood USD (James Monroe HS)
Haywood USD	Seneca Falls USD (Madison Academic)
Greene USD (Shelburne HS)	Western USD (Shelburne Thomas HS)
Johnson USD	West Tennessee USD (Trenton HS)

- V o V 7 V' oo"
- u V' oo" o" # "@
- † V' oo" 8 V' oo" @ †

INFORMING

MEMBERS OF THE STATE BOARD OF EDUCATION WITH THE GOAL OF INFORMING THEM ABOUT THE PROGRAM AND YOUR PROGRESS.

Things to include:

- Why NYSSB?
- How does this relate to the FSSA Colleague?
- Who are the SBC members?
- What is the general timeline?
- How does a student earn a NYSSB?
- How members support this initiative?

Readiness Measure	Weighting
• Regents Diploma with Advanced Designation	2.0
• Regents Diploma or Local Diploma with CTE Endorsement	
• Regents Diploma with Seal of Biliteracy	
• Regents Diploma and score of 3 or higher on the examination	
• Skills and Achievement Commencement Credential with an average score of 4 on the New York State Alternate Assessment Examinations (NYSAE) in language arts, mathematics and science	

- ... U ...
- ...
- ... V' oo" ...
- † ...
- ... o ...
- = ... V' oo" ... -oo" # #
- # k ... @ ... o ... -oo"
- † ... o" #
- † ...
- † ... V' oo"
- = ...
- † ... U ...
- ... V' oo" ... V' oo"
- ... V' oo"

REVISITING MODULE 2 OBJECTIVE

Participants will be able to

- ✓ Make an implementation plan with a timeline, resources and staff needed
- ✓ Identify most qualified primary and air candidates
- ✓ Develop a plan to inform the community about the NYSSP
- ✓ Review the School Notification Form



† # 0 " U O

QUESTIONS?

Do you have questions about your subscription? Call 1-800-455-7434 or visit www.rrbern.org

Further questions can be emailed to carloaeb@rrysdc.gov
or your local RRERN representative.



ACTION ITEMS

1. Schedule a Board of Education presentation - Bring the date, time and location for the presentation.
2. Plan for faculty outreach - Bring details (date, time) and any resources catered for the school.
3. Finalize the implementation plan - Keep the final copy of this document vetted by the SBC.
4. Finalize the Notification Form - Review the form.

NYS ED

- Update the implementation plan

FOR MORE INFORMATION

Please contact Gordon Black at gordon.black@medstar.com or call 410-473-3500 for any questions.

ACKNOWLEDGEMENTS

Abby Baruch, NYC RBERN @ Fordham

Paschalis Papanonas, Long Island RBERN



u
o