



CHARTER SCHOOL OFFICE  
ROOM 5N EB Mezzanine, 89 WASHINGTON AVENUE, ALBANY NY, 12234  
Tel. 518/474762; Fax 518/47568 [charterschools@nysed.gov](mailto:charterschools@nysed.gov)

To: School District in which Riverhead Charter School Located  
Public and Nonpublic Schools in the Same Geographic Area as Riverhead Charter School

From: David M. Frank, Executive Director

Subject: Notice of Receipt of and Pending Action on Charter School Revision

Date: January 9, 2020

Name of Charter School: Riverhead Charter School  
BEDS Code: 580602860032  
District/CSD of Location: Riverhead Central School District  
Type of Request: Revision  
Current Charter Term:  
Proposed New Charter Term

Current Maximum Approved Enrollment: 787  
Proposed Revision(s): K-10  
To increase authorized enrollment from 787 students to 1037 students over the next two years

The application of this school is being reviewed for possible action at an upcoming Board of Regents meeting.

Please note that pursuant to Education Law 2857(1) and 8 NYCRR 119.4 (available at <http://www.p12.nysed.gov/psc/aboutcharterschools/lawsandregs/law.htm>), the school district of location is required to hold a public hearing to solicit comments from the community in connection with the foregoing application. The hearing, which is required to be held within the community that is potentially impacted by the charter school, must be held within 30 calendar days of receipt of this letter.

Provide the following required documentation to the Charter School Office

1. A copy of the public hearing notice at the time of dissemination
2. Written confirmation that this hearing was held no later than the next business day following the hearing.
3. Copies of any and all written records or comments generated from this hearing within 15 business days after the hearing
4. A summary (shown below) outlining the date and time of the hearing, the number of people who attended, the number of speakers, the number of people in favor, and the number of people opposed

\_\_\_\_[Number]\_\_\_\_ spoke. \_\_\_\_[Number]\_\_\_\_ were in favor of the [renewal/revision/merger] and \_\_\_\_[Number]\_\_\_\_ were opposed'.

All documentation listed above must be submitted to [charterschools@nysed.gov](mailto:charterschools@nysed.gov). The subject line of the email should read "[Name of Charter School] Public Hearing."

In addition, the Board of Regents welcomes your comments on the proposed application, including those related to the programmatic and fiscal impact of the proposed application on other public and nonpublic schools in the area. Comments should be submitted to [charterschools@nysed.gov](mailto:charterschools@nysed.gov) with a subject line of "School District Response to [Name of Charter School] Application"

Thank you for your assistance with this matter. If you have any questions, please contact the Charter School Office at [charterschools@nysed.gov](mailto:charterschools@nysed.gov) (518) 4741762.