

Report of School Closure and Report of School Re-Opening

Part b of Education Law §15 and [Circ Reg 155.17\(f\)](#), each charter school, county board of cooperative educational services (BOCES) and special education district, the charter school district of the City of New York and each charter school shall file the Circ 155.17(b) emergency notification with the State Department of Education by the date of the Report of School Closure. ^{1, 2} This period shall be

- Charter schools shall be required to file the Report of School Closure with the State Department of Education by the date of the Report of School Closure.
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State Department of Education shall be required to file the Report of School Closure with the State Department of Education by the date of the Report of School Closure. The Report of School Closure and the Report of School Re-Opening are available on the SED My Access website at [http://www.sead.state.ny.us](#). If you are unable to access the website, please contact the Office of Special Services at 212-312-2518 or call 1-800-662-6090/MCID 67.837 2. 19>BDC -41.261T6 (d2BTa

Attachment
How the 2020-21 School Reopening – Instructional Models Report will be accessed on the SED
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The **2020-21 School Reopening – Instructional Models** Report will be accessed on the SED
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Part 155.17(f) of the Regulations of the Commissioner of Education shall apply to the closure of a school district, BOCES, or charter school.

The Report of School Closure shall be prepared by the Chief Executive Officer of the LEA (school district, BOCES, or charter school) and shall be submitted to the State Board of Education.

1. Go to the [NYSED Website](#);
2. Click on the link "School Closures";
3. Enter the SEDDAS account number;
4. Under the heading "My Account" click on "NYSED My Account Vendors";
5. Click on "School Closures";
6. In the box labeled "Report of School Closure" form, which requires the following information:

- school(s) that were closed
- the date of closure and anticipated duration of closure (if known)
- the reason for closure, including any relevant documents, such as a closure order from a county Department of Health
- date that notification regarding the closure was made to the BOCES District Superintendent (if applicable)

When the information is submitted, the Report of School Closure shall be submitted to the State Board of Education.